

NORTHEAST GEORGIA PRESBYTERY, INC.

FUNDS GRANT APPLICATION



All applicants should read the instructions carefully before completing the application form. Applicants will be notified of application status following the next scheduled meeting of Coordinating Team.

Form with fields for Church/Organization/Member of Presbytery, Contact name, Contact email, Contact phone, Grant amount requested, and Total program/project budget/cost.

To apply for:

Assistance Fund (individuals engaging in educational, professional development, spiritual development opportunities)

Complete a Grant Request (Requests should be written in a concise, narrative format according to the following outline.)

I. Description of the class/conference/event attending

- A. Provide an overview of the class/conference/event, including name of sponsor, intended audience, date(s), and cost of attendance.
B. What are your goals for attending?
C. Is your church sharing the cost of attendance? If so, what portion?

II. Evaluation

- A. Provide a description of your plan to evaluate the class/conference/event for effectiveness and meeting your goals.

III. Changes

- A. Any funds not spent for purposes specified in the grant must be returned.

To apply for:

Connectional Events Fund (groups providing educational, professional development, spiritual development opportunities to individuals).

Complete a Proposal Outline (Proposals should be written in a concise, narrative format according to the following outline.)

IV. Description of the Project

- D. Provide an overview of the project including goals and specific needs to be met.
E. What is the intended audience?
F. What is the projected number of participants or people served?
G. What is the planned duration of the project including starting and ending dates?
H. What is the budget for the project?

(Continued)

V. Project Management

Please submit your application to Northeast Georgia Presbytery
P.O. Box 365
Bogart, GA 30622

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- A. Provide the name of the church committee responsible for managing the project.
- B. What is the name and title of the project leader?

VI. Evaluation

- B. Attach a description of the plan that will be used to evaluate the project for meeting goals and effectiveness.

VII. Changes

- B. Any funds not spent for purposes specified in the grant must be returned.

DEADLINES FOR GRANT REQUESTS:

JANUARY 1 (approved grants will be distributed after January 31)

APRIL 1 (approved grants will be distributed after April 30)

JULY 1 (approved grants will be distributed after July 31)

SEPTEMBER 1 (approved grants will be distributed after September 30)

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