

Job Description: Permanent Judicial Commission (PJC)

Overview: The Permanent Judicial Commission is the judicial arm of the presbytery and functions independently to resolve issues that are disciplinary or remedial. The function and duties of this Commission are listed in the Constitution Part II (G-3.0109 a, D-5.0202).

The PJC reports directly to the Presbytery and is not accountable to the Coordinating Team.

Terms of Service: Membership of this committee is composed on nine members, either **Ruling Elders or Ministers of the Word and Sacrament**; they are nominated by the Nominating Committee in dialogue with the Presbytery Coordinating Team and elected by the presbytery in three classes for **terms of six years**. Ordinarily, a member of this Commission should not serve on any other presbytery-level committee or commission, to avoid any conflict of interest.

Meetings: Training sessions are ordinarily held soon after a class is elected to the Commission. Other meetings are called when a case requires the involvement of the PJC, or as needed.

Requirements: Members should be familiar with the Constitution of the Presbyterian Church (USA), specifically the *Book of Order*, as well as the Presbytery's [Manual of Operations](#). Members should also have strong analytical, research, and writing skills; work collegially with other commissioners; and be willing and flexible to respond promptly as the case load requires.