

Job Description: Synod Commissioner

Overview: Synod Commissioners are elected by the Presbytery to represent it at Stated and Special Meetings of the Synod of South Atlantic.

Terms of Service: Commissioners, **one Ruling Elder and one Minister of the Word and Sacrament**, are elected for a **four-year term and renewable for one term**.

Meetings: Stated Meetings of the Synod of South Atlantic are held each spring at the end of April or early May. Meetings, when held in person, are two days and take place in a central location in Florida, Georgia or South Carolina. The Synod covers expenses for travel (least expensive method) and for lodging of Commissioners. The Presbytery covers any other accountable expenses to attend the meetings.

Requirements: Committee members should be familiar with the Constitution of the Presbyterian Church (USA), specifically the *Book of Order*, the Presbytery's [Manual of Operations](#), and the [Synod of South Atlantic's Manual of Operations](#). Each Synod Commissioner is assigned to a committee, which meets during the annual stated meeting, and may meet via phone, email, or virtually at other times as necessary for committee work.